

## Nahaco Commission Minutes for March 5, 2014

Meeting held at Woodstock Town Hall

Members Present: Mary Ellen Ellsworth, Tony Perreault, Beach Baywood, Tom Hawkins, Missy Vincent

Late arrival: Gary Kendrick 7:13PM

Members Absent: Philippa Paquette, Sam Asikainen, Chuck Lee

Guest: Claire Williams, Rob Davis

1. The meeting was called to order at 7:05PM.
2. **Motion:** To seat Missy Vincent as an alternate. B. Baywood / T.Hawkins, Motion Carried. Unanimous.  
**Missy Vincent appointed acting secretary.**
3. **Motion:** To approve the minutes of the February 12, 2014 meeting / no corrections.  
T.Perreault/B.Baywood, Motion Carried. Unanimous.
4. Guest: Claire Williams, representing the Heritage Day Committee, asked for the use of the camp dining hall for the evening of Heritage Day, June 14 from 5-8PM. This will be a pot luck dinner to recognize Eastford Firemen. The Committee approved her request at no charge. Claire will contact Tom to confirm that the dining hall has not been rented in the interim for the day or two prior to this event, as they would like to be able to set up early if possible. Claire will then contact Rob Davis to gain access on one of those days.
5. Calendar and Rentals 2014: Tom reported no additions since January. Mary Ellen noted that Ralph Yulo and Deb Lee of the ECHPC would like to conduct a "Nature Walk" on June 21 [rain date June 22]. The walk is approved by the committee and Tom will notify the renter for that date and make sure they do not mind the walk being conducted concurrently.
6. Maintenance:
  - A. Trails: Tony reported that he posted on Facebook but that no Boy Scouts are currently interested in doing trail maintenance as a project. He will try again.
  - B. Trees: Once the snow is gone Tony, Chuck and Rob will assess.
  - C. Electric: When the power is back on Gary will arrange for an Energy Audit to be performed.
  - D. Annual Nahaco Commission "walk around" April 2, 2014 @5:30pm: Rob Davis reported that he will not be able to join the Commission for this event but that he will be in touch with one or more of the members to express specific concerns. It is hoped that both Woodstock and Eastford Board of Selectmen will be able to join the Commission on this walk to obtain a good overview of the Camp.
  - E. Annual Spring Volunteer Day, May 3, 2014 ( Rain date May 4):
    1. Mary Ellen will bring the fliers to the April meeting to pass out for posting.
      - \*Tom to contact CRO.
      - \*Tony to contact the Boy Scouts.
      - \*Mary Ellen to contact the Girl Scouts.
      - \*Gary and Tom to contact Crystal Pond Association and the Park neighbors.
    2. Additional equipment, supplies etc: no discussion.
    3. Lunch: Missy will contact Dean Bunnell and his son, Silas, to see if they are interested in lunch preparation for another year.
7. Treasurer's Report: Beach reported a Fund Balance of \$11,388.48.

8. Budget Planning: Mary Ellen reported that both the Woodstock and Eastford Board of Selectmen meetings went well and members were positive. Allan Walker will contact Art Brodeur to announce a joint (BOS and Commission Members) meeting date.  
Fund Raisers: Suggestion that a "Friends of Nahaco" committee be formed to spearhead some fundraising efforts.
9. Grant Initiatives: Gary questioned if the Camp is registered as a 501c-3? Beach will look into this.  
**Motion:** To reimburse Gary Kendrick for the fee of \$95 paid as tuition to attend the course titled "Grant Writing from A to Z," which is an online course provided through EastConn. T.Perreault/B.Baywood.  
Motion Carried. Unanimous.
10. Day Camp 2014: Jen Larkin's report to Mary Ellen was that pre-registrations went out last week and staff applications are due the week of April 1<sup>st</sup>.
  - A. Set Up Day: Camp starts July 7<sup>th</sup>. Tom will contact the 4<sup>th</sup> of July renter to see if they will be using the docks ...then a set up date will be determined.
  - B. The committee would like to see the water install completion date well in advance of the Day Camp start date.
  - C. Beach will contact Jen re: porta potties
  - D. Trash: Rob Davis offered to make three signs to post to encourage the removal of all trash by camp users. Missy will look into the wording to be used and will communicate to members for approval and/or suggestions and then relay to Rob so he can construct such signs.
11. Steap 2014 Application: no report
12. Acknowledgement of Assistance to Nahaco Park:
  - A. Website corrections: Missy noted that some of the corrections were made but not all of them. She will follow up and contact members when such changes are made.
  - B. Metal outdoor plaque: No report
  - C. Indoor plaque: Mary Ellen notified New England Awards that no action can be taken at this time.
13. Paintings: Tom had no updates to report.
14. Woodstock member opening: Mary Ellen reported that Chuck contacted Mike Bernardi. Discussion as to how this vacancy can be made known to more people.
15. Communications:
  - A. Mary Ellen passed out "Nahaco New" for March 2014. ( thank you MEE )
  - B. Town Web page: see item 12-A above.
16. Other items:
  - A. Mary Ellen has been contacted by the Town of Somers, CT, which is in the process of purchasing a camp similar to Nahaco. She was asked to share Nahaco Commission's experiences and reported an interesting and good conversation.
  - B. Beach expressed a concern as to the towns both sharing in the general accounting/administration of Nahaco. She reported that the Town of Woodstock has done this since the establishment of the Nahaco Commission in 2003. Discussion ensued. Mary Ellen, Beach and Missy will request a brief meeting with Art Brodeur to discuss further.
  - C. Rob Davis reported taking a closer look at possible methods to remove the cabins across the bridge, as requested by DEEP. He feels that he can easily use his "machine" to take the cabins down. It was agreed that when the snow is gone, possibly during the "walk around," the feasibility of a temporary

access road can be assessed, so that the debris could be hauled away. It is possible that the Woodstock Road Crew might be able to carry this out for the Camp.

- D. Rob Davis communicated that he is very content and grateful to be living in the Care Taker's Cabin and hopes to do so for the next couple of years.

17. Meeting adjourned at 8:52PM.

Respectfully Submitted,

Melissa Vincent

**Next Meeting on April 2, 2014 @ 5:30PM for "walk around" followed immediately by the regular meeting to be held in Eastford Town Hall.**